

University Schools Board of Governors Meeting January 21, 2004 Minutes

Present: Mike Taber, David Sanchez, Suzanne Forney, Dick Bond, Greg Pierson, Linda Widel, Bryan VanDriel, Gayle Adams, Emily Dollard, Linda Roberts, Ron Eberhard, Cyndy Giauque, Linda Fry

- The meeting was called to order at 7pm by Suzanne
- Linda Roberts was welcomed as a new member of the Board.
- A motion was made by Ron (David) to approve the minutes of the January 7, 2004 meeting. Motion passed.

Co-Chairs report:

- Suzanne distributed a copy of an article written by Eugene Sheehan, which was published in the Denver Post. She also distributed a K-12 administrators' evaluation form.
- Cindy reported that the District 6 contract will be before the School Board by Jan 26. She asked for approval of the wording in a letter of agreement regarding our enrollment cap. A motion was made by Dick (Ron) to approve the letter. Motion passed.
- Cindy also requested approval of a letter of request for information from the larger support organizations with open accounts at the school. After School Arts Program and ECU were added to the list, a motion to approve was made by David (Ron). Motion passed.

Booster Club Report:

- Linda Fry reported that they have reached a decision on Stampede fund raising. They will continue to do parking and ask for additional dates, but will discontinue pop sales. She reported income from 2003 Stampede as \$2,400 from parking (5 events) and \$4,000 from pop sales (13 events)
- The date for the parent's prom has not yet been set
- They made \$2,100 profit from evergreen sales this year.

ECU Board Report:

- Mike reported that their space use audit showed 2,000 square feet of unused space.
- Discussion ensued regarding the 2004 budget, presented at the Jan 7 meeting. Gayle and Linda W. questioned the \$50,000 rent shown in the ECU budget vs. the \$85,000 rent shown in the US budget. Linda suggested tying the rent payment to FTE or student hours, with the \$50,000 figure as the minimum. Ron pointed out that the ECU can physically accommodate more students than the accreditation will allow, and questioned the value vs. cost of the accreditation. Dick requested the cost per square foot of the ECU space, to see if either figure was realistic or just random numbers. Cindy reported that those numbers were figured last year in regards to the DHHP, and should be similar for ECU, but she did not have the figures at the meeting. Gayle requested a proposal from ECU regarding adjustments to the proposed payment schedule if their FTE grows, as well as a vision plan for future growth.

Financial Report:

- The Dec 31 Balance Sheet from Cole and Crosier was distributed, as well as the YTD utilities payment schedule. Linda pointed out that the utilities budget is going to be very close.

- Greg reported that the State Capital Construction funds should be here soon.
- Greg reported that there are currently 1200 students on our waiting list. Current 8th graders have been asked if they will return next year; 2 said no, 8 have not yet responded. He stated that we typically lose sever students to transfer because of IB and similar reasons.

School Bus update:

- Ron reported on their (Ron Burr, Greg, and Ken Widel) trip to Cheyenne to look at used buses. The buses are in extremely good condition and are only in need of paint, new tires and safety inspections before they can be put in service. The Cheyenne School District is currently in the process of re-titling the buses to US and the transaction will be complete at no cost. A motion was made by Gayle (Bryan) to accept the buses, which should be ready to put into use by March. Motion passed.

Middle School Retention:

- Gayle requested input on Middle School retention policy development. After discussion, the Board suggested the discussion needs to come from the retention committee, who needs to look at all the ramifications of retention, including financial and summer school requirements.

Director's Report:

- Greg requested permission to post the additional 5grade and 3rd/4th grade positions for next year. A motion was made by David (Cindy) to approve. Motion passed.
- Greg presented several textbooks for approval as the approved texts for various classes. He pointed out that the books may not all be purchased immediately, but if approved, the texts can be purchased immediately when funding becomes available. A motion was made by Dick (Mike) to approve the recommended texts. Motion passed.
- Steve reported that progress is being made on the playground upgrade, and that it should be completed within the next two weeks.

Next meeting:

- The next Board meeting will be February 4 at 7pm in the conference room.

Adjournment:

- A motion was made by Ron (David) to adjourn. Motion passed.