

**University Schools
Board of Governors
February 13, 2008
Minutes**

Board Members Present: Kristen Anderson, David Sanchez, Tony Arguello, Eric Carlson, Julie Fraser, Bryan VanDriel, Christie Malnati, Ryan Mayeda, Chuck Olmsted, Dick Bond, Suzanne Forney, Ron Eberhard, Brittni Hernandez

Staff Present: Sherry Gerner, Paul Kirkpatrick, Ronni Barker, Amanda Haas, Donna Gonzales, Nicole Peterson, Carol Riggs, Garner Agone

Guest Present: Mary Lichter, Erin Clark

David called the meeting to order at 6:33. A quorum was present.

ADOPTION OF AGENDA

- A motion was made by Kristen (Dick) to approve the agenda. Motion passed.

APPROVAL OF MINUTES

- A motion was made by Chuck (Kristen) to approve the minutes of the January 9, 2008 meeting and the January 23, 2008 Special Meeting. Motion passed.

STAFF REPORTS

Director's Report:

- Sherry presented a report on the 2nd round of the admission lottery for next year.
- Sherry reported that she attended the second day of the CASE Convention, which included sessions on AYP and Accreditation.
- Sherry reported that staff is working on a Summer Enrichment Program for this summer. The program will be for 1st through 5th graders, but will integrate HS teachers. The plan is for it to start on a small scale.
- Sherry reported that Leadership Weld County will be at US tomorrow, February 14.
- Sherry will be meeting with Dr. Eugene Sheehan this week to discuss a partnership with the UNC College of Education.
- Sherry reported that an initial budget meeting was held, and that the entire budget committee will meet again before Spring Break. The early projection is for a PPOR increase of 2.8% - 2.9%.
- Sherry informed the Board that the UH production of *Guys and Dolls* will be presented Feb 28-March 1 in the auditorium.
- Sherry reported that HS Senior Rosiland Diaz is a National Merit Finalist and a Boettcher finalist.

Middle School Principal's Report:

- Paul reported that University again hosted the Northern Plains Spelling Bee, with over 100 students participating. University student Henry Joyner is among the state finalists.
- Paul reported that for the first time, the Middle School is attempting to pre-register students for electives.
- Paul reported that he is searching for a MS Language Arts Curriculum that other Charter Schools in the state have had success with.

Business Manager Report:

- Ronni distributed the financial report dated January 31, 2008

ITEMS FOR ACTION

- Donna Gonzales and Amanda Haas presented rationale for the proposed 2008-09 school calendar. A motion was made by Kristen (Julie) to approve the calendar. Motion passed.
- Sherry presented a proposal from Dan Betz for out of state travel for two high school track meets. A motion was made by Chuck (Dick) to approve the out of state travel. Motion passed.
- The “University School Pillars of our Community” was presented for adoption. The Pillars are:
 - K-12 community focused school
 - Self directed, student centered community
 - High academic standards and expectations for personal responsibility
 - Supportive, nurturing environment
 - Small class size
- A motion was made by Kristen (Dick) to approve the Pillars as amended. Motion passed.

ITEMS FOR DISCUSSION

Access to Student Records Policy:

- Donna Gonzales presented on first reading the proposed Access to Student Records Policy. BOG members should read it over before the March meeting.

Procedure Finalization:

- The Hiring Procedure document was presented for final approval. Christie suggested changing the first sentence to “When filling open positions it will be the policy of University Schools to give first consideration to qualified University Schools employees.”
- A motion was made by Chuck (Kristen) to approve the procedure as amended. Motion passed.

I-20 Processing:

- Sherry requested permission to have Greg Pierson continue doing the I-20 forms for foreign students. A motion was made by Bryan (Chuck) to approve the request. Motion passed.

DHHP:

- Sherry reported that an internal meeting of DHHP staff was held regarding how to proceed. A meeting has been set up with Vicky Hubbard (District 6 Special Education Director) and University staff on February 21. The agenda of this meeting is unknown. Sherry asked the Board to clarify our expectations so that she can more realistically represent them at the meeting.
- Dick proposed that we tell District 6 to take back the program, as it is a financial drain on our resources, and they are not willing to fully fund it.
- After discussion, the Board agreed to offer District 6 the options of fully funding the program, (including Administrative support) or taking the program back in its entirety.

Booster Club Treasurer’s report:

- The Booster Club report dated February 1, 2008 was distributed.
- Christie acknowledged how hard the Booster parents are working at Bingo and other activities, and suggested that we find an appropriate way to honor them. Kristen, Ron, Tony, Christie, Suzanne and Julie agreed to serve on a volunteer appreciation committee to work on that recognition.

USPTO Treasurer’s report:

- A financial statement dated January 31, 2007 was distributed.

BOARD REPORTS

Co Chairs Report:

- No report

ECU Report:

- Chuck reported that current enrollment is 63, with a capacity of 65.
- A mild tuition increase is being contemplated for next year.
- Dick suggested that ECU discuss with Aims' Monfort Child Care Center ways of possible collaboration.

Foundation Report:

- Dick reported that there are still 3-4 rooms available to be sponsored.
- Dick reminded the Board to use the GoodSearch as their search engine.

EXECUTIVE SESSION

- A motion was made by Kristen (Chuck) to move into Executive Session for the purpose of discussing student matters and personnel. Motion passed.
- A motion was made by Kristen (Chuck) to move out of Executive Session. Motion passed.

Contract Extension:

- A motion was made by Kristen (Dick) to notify Sherry of the Board's intent to extend her contract by one year. Motion passed.

Next Meeting:

- The next regular meeting of the Board will be March 12, 2008 at 6:30pm in the library.

Adjournment:

- A motion was made by Kristen (Ryan) to adjourn. Motion passed. Meeting adjourned at 9:39pm.