

University Schools Board of Governors Meeting February 18, 2004 Minutes

Present: Suzanne Forney, Cyndy Giauque, Greg Pierson, Steve Ramsey, Linda Widel, Gayle Adams, Bryan VanDriel, Linda Roberts, Ron Eberhard, Mike Taber, Linda Fry, Chris Hahn

- Cyndy called the meeting to order at 7:05pm
- A motion was made by Mike (Ron) to approve the agenda

Public Hearing:

- Chris Hahn made a short presentation about a grant he is working on with Kristi Helzer. The grant, the Carol M. White Physical Education Program Grant, would pay for an indoor climbing wall, an outdoor ropes course, and an outdoor horizontal wall. The Board encouraged him to continue on the grant application.

Approval of minutes:

- A motion was made by Ron (Gayle) to approve the minutes of the February 4, 2004 meeting. Motion passed.
- A motion was made by Mike (Bryan) to approve the minutes of the February 12, 2004 special meeting. Motion passed.

Co-Chairs report:

- Cyndy reported that she has repeatedly called Stow Witwer about our District 6 contract with no reply. Greg reported that it will be on the Feb 23 agenda for District school board.

Communications from the Board:

- Linda Roberts requested that conferences be held at the end of 1st and 2nd trimesters due to the necessity of all parents meeting with faculty, not just parents of children who are struggling in classes. Greg replied that although the conference timeline has changed, the expectations for conferences being held for every student have not changed.

Booster Club Report:

- Linda Fry reported that both boys and girls basketball teams will play District tournament games on the road this year.
- Booster Club is purchasing additional track uniforms this year due to the size of the team.
- Three FBLA students qualified for the State tournament to be held in Vail this year.

ECU Board Report:

- Mike reported that ECU is at capacity based on staffing levels, with 49 FTE, plus 5 additional 3 year olds on the waiting list.
- They are debating whether or not to maintain the after school program.
- At this time, they are not intending to open during the summer months.
- The ECU Board requested the US Board approve the \$50,000 contract retroactive to January 1, 2004.
- Eric Moledor, chair of the ECU Board has resigned from the board due to relocating out of state. Doug Wurst will also be leaving the board in June when his 3 year term expires.

- The ECU board requested permission to withhold tax information from parents who have an outstanding balance payable to ECU. Linda Roberts replied that ECU would be required by law to turn over the information on money paid.

Financial Report:

- Linda Widel distributed the balance sheet as of January 31.
- The preliminary budget for next year was distributed. It was noted that this proposed budget is based on a 3½ % PPOR increase, and that if we receive less than that, cuts will have to be made in this budget. A motion was made by Bryan (Gayle) to accept the proposed budget. Motion passed.
- Linda also distributed a copy of a letter from the City of Greeley water department regarding a water surcharge because of excessive usage. Tom explained that we should have plenty of water available, and that he will set up a meeting with Tom Donkel from the Greeley Water Department to get the bill adjusted.
- Greg distributed his recommended staffing changes for the 04-05 school year, which are also based on a 3½% PPOR increase.

Director's Evaluation:

- Suzanne asked for approval of the Director's evaluation form that was used last year. A motion was made by Tom (Ron) to approve the form. Motion passed. Suzanne reported that the form will be distributed to all faculty, and that she will compile all comments and summarize them for the board.

School Bus update:

- Ron reported that both buses are currently being painted, and that we are still in need of drivers. District 6 transportation department will post athletic trips as necessary.

Dean's Report:

- Steve reported that the first phase of the playground is complete, but there has been trouble getting the kids outside due to cold weather.
- School morale seems to be improving, but it is a 2-3 year process with all the new students and faculty.

Director's Report:

- Greg reported that ITX has completed their walkthrough and will have their bid to US by Friday.
- Greg reported that we will host 15 Thai students and 2 teachers for 2 weeks in the Spring. Approximately 8 students and the 2 teachers will stay in the Thai House on the Aims campus; we will need to find host families for the remainder. We will also host 5 Thai students for next school year.
- A Memo of Understanding between US and Kasetsart Lab School was distributed for board members to read. It will be a discussion item at the next board meeting.
- The RFP for landscaping services and the resulting bids were presented for discussion. This was tabled until the next meeting to give board members time to read the bids.
- A food services report was distributed. Greg noted that we are averaging 240 meals per day, and our contract guarantee is 200 meals. There have been very few complaints.
- Greg asked the board to approve Idy Bedingfield as High School Language Arts teacher for the remainder of the year to replace Amy Samuelson, who resigned for health reasons. A motion was made by Ron (Mike) to approve her hiring. Motion passed.
- In the Legislative update, Greg reported that there is a Legislative proposal to eliminate Charter School enrollment caps. There is also a bill that is now out of committee to allow the state to establish high school graduation requirements. There is yet another bill to establish 3 "count" days and to penalize schools whose students do not complete the school year, whether it's because of dropouts or early graduation.

- The March meetings were set as March 3 at the regular time and location; March 24 from 5:30-7pm in the conference room.

Adjournment:

- A motion was made by Tom (Ron) to adjourn. Motion passed.