

**University Schools
Board of Governors
March 11, 2009
Minutes**

Board Members Present: Kristen Anderson, Tony Arguello, Dick Bond, Eric Carlson, Ryan Mayeda, Chuck Olmsted, Bryan VanDriel, Ed Wiechern,
Staff Present: Sherry Gerner, Holly Sample, Paul Kirkpatrick, Ronni Barker, Valerie Bell
Guests Present: Melissa Lelm, Doug Wurst, Lynn Dart, Dana Mellon, CJ Shovlin, Richard Wood

Tony called the meeting to order at 6:34. A quorum was present.

ADOPTION OF AGENDA

- A motion was made by Chuck (Kristen) to approve the agenda as modified. Motion passed.

APPROVAL OF MINUTES

- A motion was made by Dick (Kristen) to approve the minutes of the February 11, 2009, meeting. Motion passed.

ECU PRESENTATION

- Melissa Lelm presented information on ECU.
- Current enrollment is 50. Projected summer enrollment is 25.
- Melissa distributed sample lesson plans and a copy of the recent parent survey.
- Dana Mellon spoke about the value of ECU as a parent.
- Melissa passed around information, for comparison, about the old Children's World building at 2802 22nd St, which is offered for sale at \$298,000 for 3690 square feet ((\$80.75/square foot)

HIGH SCHOOL TRAVEL REQUEST

- Valerie Bell presented information on a proposed high school student trip to London, Paris and Rome.
- This would not be a University Schools trip, and University would bear no liability.
- All arrangements will be handled by NRTC Educational Travel
- The cost is \$3,300 per person, with a minimum of 6 students participating. The 1:6 student/chaperone ratio will be maintained.
- The Board agreed to allow her to proceed with the plans for the trip.

STAFF REPORTS

Master Schedule:

- Sherry, Holly and Paul presented information on the master schedule for next year. It is the result of a coordinated K-12 framework committee consisting of administrators, counselors and faculty.
- The majority of the changes are in Middle School, where Advisor was moved to first thing every day, and there will now be a solid, cohesive core curriculum.

Director's Report:

- Sherry presented a list of candidates for the BOG election, pending background checks.
- Sherry presented information about the 3rd round of the lottery, held on March 9.
- Sherry distributed the District 6 Chartering memo.

- Sherry distributed a memo from Weld County Clerk Steve Moreno commending Jaswinder Arken, Jewel Lightfoot, Sara Regan and Amber Strohauser for participating in the 2008 General Election.
- Sherry reported that the 2nd round of CSAP's are currently underway.
- Sherry reported that the Safety Committee has met and is working on a tornado plan, which will be practiced soon.
- Sherry reported that she is awaiting a 3rd bid on the Auxiliary Gym floor repair, and will make a vendor recommendation at the April meeting.

Middle School Principal's Report:

- No Report

High School Principal's Report:

- No Report

Business Manager Report:

- The financial report dated February 28, 2009 was distributed.
- Ronni reported that the new copy machine has been delivered.

ITEMS FOR ACTION

Consent Agenda:

- A list of proposed personnel changes was presented. They include:
Resignations:
 - Phil Coles – MS Football Coach
 - Lawrence Solano – HS Girls Basketball Coach
- A motion was made by Bryan (Chuck) to approve the changes. Motion passed.

ITEMS FOR DISCUSSION

By-Laws Amendments

- Eric presented a proposal to change the beginning of Section 3.02 from “No candidate shall be qualified to serve on the Board of Governors if said candidate has: . . .” to “Unless otherwise determined by a majority vote of the Board of Governors, no candidate shall be qualified to serve on the Board of Governors if said candidate has: . . .”
- The Board discussed whether a super majority (two-thirds) vote should be required or not.
- A motion was made by Dick (Eric) to approve the change as proposed. Motion passed (Mayeda, VanDriel opposed)
- Bryan presented a proposal to change section 6.01. This section currently reads “**Amendment** These By-laws may be amended or repealed, and new by-laws adopted by a majority vote of the Board of Governors at any regular or special meeting of the Board.” The proposal reads “**Amendment.** These Bylaws may be amended or repealed, and new bylaws adopted by a majority vote of the Board of Governors at three consecutive regular meetings of the Board at which a quorum is present, provided that minutes of the first of these three meetings (including the proposal to change the bylaws, the current bylaws section and the proposed new section of the bylaws) are published and made available publicly at least 21 days prior to the third and final meeting at which a vote to change the bylaws is taken.”
- The Board discussed whether the proposal was too stringent and inflexible.
- A motion was made by Chuck (Ryan) to approve the change as proposed. Motion passed (Bond, Carlson opposed)

2009-2010 Budget Discussion:

- Sherry reported that information was presented at the CASE meeting indicating a reduction of Capital Construction Funds and a rescission of PPOR. The estimated impact on the University Schools Budget is \$68,900 in Capital Construction Funds and \$35,799 in PPOR.

- Sherry presented a list of budget reductions proposed to meet this need. Major amounts were \$11,000 reduction in classroom allocations, \$10,000 reduction in Natural Gas, \$9,786 drawn from reserves, and \$7,319 reduction in Furniture/Fixtures.
- Sherry proposed adding an additional 3-4 classroom next year to help with the budget crunch. This would also allow her to explore the options of multi-level, looping and single aged classrooms at the 3-4 level.

Booster Club Treasurer's report:

- A financial statement dated February 28, 2009 was distributed.
- Tony reported that 2 Booster Club Scholarships will be awarded in May, 2009 in the amount of \$1,000 each.
- Tony reported that Booster Club has set aside \$29,484 for the press box/entryway to the stadium, and that they hope to have the work completed by May, 2009.
- Tony reported that Booster Club has set aside \$17,500 for new weight room equipment, which they hope to have by June 2009.
- Tony reported that Sheila Bauer will do an informal audit of the Booster Club account.

USPTO Treasurer's report:

- A financial statement dated February 28, 2009 was distributed.
- Ed reported that the second round of grants has been completed, with \$10,236.85 being distributed to 17 grants. An additional 7 grant requests received no funding.

BOARD REPORTS

Co Chairs Report:

- No report.

COMMUNICATIONS FROM THE BOARD

ECU Report:

- Chuck reported that he had no report to supplement the earlier presentation.
- Minutes of the January 21, 2009 ECU Board meeting and the March ECU Newsletter were distributed.
- The Board requested that Sherry talk to Brent Coan about drawing up a lease document for ECU.

Foundation Report:

- No report.

Joint Use Committee:

- Kristen reported that the identified maintenance projects were underway.
- Sherry expects movement on the Greeley Grays contract soon.
- The next meeting of the Joint Use Committee will be April 1 at 2:00.

EXECUTIVE SESSION

- A motion was made by Bryan (Chuck) to move into Executive Session to discuss personnel and student issues. Motion passed.
- A motion was made by Dick (Ryan) to move out of Executive Session. Motion passed.

Next Meeting:

- The next meeting of the Board will be April 8, 2009 at 6:30pm in the library.

Adjournment:

- A motion was made by Dick (Bryan) to adjourn. Motion passed. Meeting adjourned at 9:11pm.