

# University Schools Board of Governors May 19, 2004 Minutes

Present: David Sanchez, Greg Pierson, Linda Widel, Suzanne Forney, Steve Ramsey, Bryan VanDriel, Gayle Adams, Cyndy Giauque, Mike Taber, Linda Fry, Isabel Hughes, Ron Eberhard

- Suzanne called the meeting to order at 7:00pm

#### Approval of Minutes:

- A motion was made by Ron (David) to approve the minutes of the May 5, 2004 meeting. Motion passed.

#### Doll Presentation:

- As a part of Doll Day 2004, UH Key Club presented a doll to each member of the board. They are to thank the board for the work done on the behalf of children and to remind the board that the future of the children depends on the policies set.

#### Co-Chairs Report:

- Suzanne suggested several possible dates for the board retreat, but everyone's schedules were uncooperative. She will bring another list of dates to the next meeting.
- Cyndy reported that the By-Laws call for the Board to appoint someone to fill any open vacancy, and that we will have a vacancy effective July 1. A motion was made by Gayle (Ron) to appoint Tom Roche to fill the vacancy. Motion passed unanimously.

#### Communications from the Board:

- Mike passed on a compliment from the Weld County Librarians on the quality of the University Schools students.
- Mike reported that he received information from Rachel Budenzski that an annual licensing fee for feature films shown in the classroom would cost \$375.

#### Booster Club Report:

- Linda Fry distributed a list of Booster officers for the coming year.

#### ECU Board Report:

- Mike had no report, but pointed out the need to act on the ECU Lease. Discussion on the ECU reduced lease proposal followed. Mike reported that the \$50,000 proposed lease payment was a "comfortable" figure for the ECU and would allow them to give raises and hire additional part time staff. The current budget calls for \$85,000, and they have paid approximately \$80,000 year to date (\$10,000 was back rent from last year). They will have one fewer rooms available to them next year, as the DHHP program is taking over that room. After a discussion of the implications of changing the lease, a motion was made by Ron (Gayle) to set the lease amount at \$70,000 for next year. Motion passed. A motion was made by Ron (David) to amend the 2003-04 budget to reflect a decreased ECU lease amount of \$75,000. Motion passed.

#### Establishment of Summer Board meeting dates and times:

- A motion was made by David (Mike) to change out summer meeting schedule as follows:  
One meeting in June on June 22 at 5:30pm  
One meeting in July on July 19 at 7am (pot luck)  
One meeting in August on August 18 at 7pm  
Motion passed.

#### Financial Report:

- Linda distributed the Cole and Crosier balance sheet as of April 30, 2004, and the utility payment spreadsheet. She noted that the utilities and co-curricular line items continue to be a concern, and that we may need to look at increasing the activity fees next year due to the co-curricular shortfall.

#### Faculty contracts:

- A motion was made by Cyndy (Mike) to authorize the finance committee to determine faculty raises as soon as the final PPOR numbers are in, and to authorize Greg to put contracts out to faculty. Motion passed.

#### Bond Refinance:

- Greg reported no news.

#### Director's Report:

- Greg reported that he sent out a request for volunteers from the faculty to serve on the policy review committee, and he received volunteers from each level.
- Greg filled the Board in on plans for Graduation on Sunday.
- Greg reported that we received letters of resignation from Ginia Bemis, Prince Portugal, and Jim Moore. A motion was made by David (Ron) to accept the resignations. Motion passed.
- Greg reported that Terri Carver has requested a transfer from her 1-2 class to the vacant Art position. Because this is a lateral move, no action was necessary.
- Greg reported that the Gideons would distribute Bibles after school on Friday. He reported that they will stay on the perimeter sidewalk and will not enter school property.
- Greg reported that he and Terri Carver put out a survey of interest for an Elementary Summer School, and received 15 positive responses. Students would attend for 5 weeks, 3 hours per day, 4 days per week. Deb Schauermann and Amy Elliot would teach the classes.

#### Dean's Report:

- Steve Ramsey had no report, but was nicely tanned.

#### Next Meeting:

- The next meeting of the Board will be June 22, 2004 at 5:30pm.

#### Adjournment:

- A motion was made by Bryan (David) to adjourn. Motion passed.