

University Schools Board of Governors September 10, 2008 Minutes

Board Members Present: Kristen Anderson, Tony Arguello, Dick Bond, Eric Carlson, Julie Fraser, Ryan Mayeda, Chuck Olmsted, David Sanchez, Bryan VanDriel, Ed Wiechern, Kate Ehrman
Staff Present: Sherry Gerner, Holly Sample, Ronni Barker, Jeanne Lipman, Don Hurt

Kristen called the meeting to order at 6:31. A quorum was present.

ADOPTION OF AGENDA

- A motion was made by Chuck (Tony) to approve the agenda. Motion passed.

APPROVAL OF MINUTES

- A motion was made by Tony (Dick) to approve the minutes of the August 12, 2008, meeting. Motion passed.

COMMUNITY DIALOGUE

- Jeanne Lipman reported that the email system is once again up and running. She asked each BOG member to send a test message to bog@universitieschools.com and let her know if any bounce back messages are received. The bogexec@universitieschools.com list is not yet working, and she will notify the board when it is fixed. She also reported that the address for all staff is all@universitieschools.com

STAFF REPORTS

Director's Report:

- Sherry reported that there are still openings in 9th and 11th grades and that we are running ads in the Greeley Tribune with the hope of filling all spots by the Oct 1 count.
- Sherry reported that everything is going well with the new staff, and that Doug Wurst is mentoring them
- Sherry reported that Sarah Shepman will be here next week to present the inservice on the K-5 math adoption
- Sherry distributed information about the summer reading program that the BOG has previously discussed. It is estimated that it will cost approximately \$7500 to provide summer school for up to 80 students. The Read to Achieve Grant money is all gone, so this will be an out of pocket expense. Access to reading material is the most common cause of reading struggles, so that is the first step.
 - Dick inquired if we could charge for the summer school participation, and Sherry replied that we can.
 - Eric inquired how the fee would affect those attending, but Sherry is unsure.
 - A motion was made by Chuck (Julie) to authorize the administration to continue to research and create a proposal for the summer program. Motion passed.

High School Principal's Report:

- Holly reported that the HS orientation and welcome went well.
- Holly reported that the staff is very enthusiastic and inspired this year.
- Holly reported that during the 2007-08 year we had 16 students take advantage of the post secondary education offerings. This year we already have 10 in the first trimester.
- Holly reported that Aims helped to hire the teacher for ASL. He is an Aims employee, with a supplemental stipend from University.

Middle School Principal's Report:

- No report.

Faculty Representative Update:

- Ed reported that he has received a number of comments and complaints from faculty members about relatively minor, non-board specific items, including the following:
 1. The possibility of considering another firm in addition to Shirazi and Associates for Health Insurance to address the cost of health care.
 2. Why honorary Board members are allowed in Executive Sessions
 3. Concerns regarding communication with the administration.

He was encouraged by the Board and Sherry to refer them to the nearest level of concern.

Business Manager Report:

- The financial report dated August 31, 2008 was also distributed.
- Ronni noted that the billing for the first trimester is still in progress.
- Ronni reported that the audit is finished and the report will be coming at the end of the week.
- A list of class fees was also distributed as informational only. This information will be utilized in the District 6 contract conversations.

ITEMS FOR ACTION

Consent Agenda:

- A list of proposed personnel changes was presented. They include:
 - New Hires:
 - Ettie Arnold – 3rd/4th Grade Teacher
 - Thomas Bellendir – MS Assistant Football Coach
 - Rescind:
 - Bethany Christiansen – 3rd/4th Grade Teacher
 - Independent Contract:
 - Craig Stalker – American Sign Language
- Sherry also requested the ratification of all personnel action taken at the August 13, 2008 Board Meeting due to possible violation of Roberts Rules. Those actions included:
 - Resignations:
 - Kim LeRoy – 3 /4 grade Teacher
 - Amanda Briggs – ASL / Language Arts Teacher
 - Rescind:
 - Brittni Jaramillo – Head Cheerleading Coach
 - New Hires:
 - Bethany Christiansen – 3 /4th Grade Teacher
 - Ranelle Nortey – .65 French Teacher
 - Carlie Hoskins – .55 HS Language Arts Teacher / Advisor
 - Jarod Craig – Facilities Manager
 - Julie Fraser – .50 Health Clerk
 - Tim Galindo – HS Assistant Football Coach
 - Seth Henkel – HS Assistant Football Coach
 - Shane Mendoza – HS Assistant Football Coach
 - David Smith – HS Assistant Volleyball Coach
 - Ryann Gay – Head Cheer Coach
 - Glenn Andrade – MS Head Cross Country Coach
 - Sharon Eberhard – MS Assistant Cross Country Coach
 - Kendra Marquez – MS Assistant Volleyball Coach
- A motion was made by Eric (Chuck) to approve the consent agenda. Motion passed. (Julie abstain)

Out of State Travel Request:

- A request was presented from Don Hurt to take members of the 5th Grade Outdoor Club to Mrs. Riggs cabin in Wyoming for a weekend in October.
- A motion was made by Eric (Chuck) to approve the request. Motion passed.

Custodial Contract Approval:

- Bid proposals were presented for custodial services for this year from Porter Industries, Bio-Medical Janitorial and The Finishing Touch Janitorial Service
- Sherry recommended Porter Industries because of their past level of service, past responsiveness to needs and cost.
- A motion was made by Chuck (Ryan) to accept the Porter bid. Motion passed.

ITEMS FOR DISCUSSION

District 6 Contract:

- Sherry reported that there has been no progress to date, but she will continue to pursue a meeting with Wayne Eads.
- The Board suggested presenting solidified numbers in a letter to District 6 to get the ball rolling.
- Dick will be seeing Wayne later this week and will talk directly to him about our frustrations.

Purging Old Files:

- Bryan requested permission to purge old BOG files that are no longer legally required to be retained. The Board informally approved the action.

Booster Club Treasurer's report:

- No report

USPTO Treasurer's report:

- No Report

BOARD REPORTS

Co Chairs Report:

- Kristen expressed her thanks for the board for their support in keeping the meetings shorter.

ECU Report:

- No Report

Foundation Report:

- Dick reported that the UHS classes ending in "8" will be honored at Homecoming.

Joint Use Facilities Report:

- The minutes of the Joint Use committee were distributed.
- They are working on bids for a catwalk in the auditorium.

Executive Session:

- A motion was made by Chuck (Tony) to move into Executive Session to discuss a student matter. Motion Passed.
- A motion was made by Chuck (Ryan) to move out of Executive Session. Motion passed.

Next Meeting:

- The next meeting of the Board will be October 8, 2008 at 6:30pm in the library.

Adjournment:

- A motion was made by Dick (Chuck) to adjourn. Motion passed. Meeting adjourned at 8:12pm.