

**University Schools
Board of Governors
September 12, 2007
Minutes**

Board Members Present: David Sanchez, Kristen Anderson, Tony Arguello, Eric Carlson, Julie Fraser, Bryan VanDriel, Christie Malnati, Ryan Mayeda, Brittni Hernandez, Ron Eberhard, Chuck Olmsted
Staff Present: Sherry Gerner, Ronni Barker, Holly Sample, Paul Kirkpatrick
Guests Present: Jan Carlson

Kristen called the meeting to order at 6:30. A quorum was present.

ADOPTION OF AGENDA

- A motion was made by Chuck (David) to approve the agenda. Motion passed.

APPROVAL OF MINUTES

- A motion was made by Christie (Eric) to approve the amended minutes of the August 8, 2007 meeting. Motion passed.
- A motion was made by Ryan (Christie) to approve the minutes of the September 7-8, 2007 board retreat. Motion passed.

STAFF REPORTS

Director's Report:

- Sherry distributed an updated copy of her 2007-08 goals.
- Sherry thanked the board for their input and participation during the Board Retreat
- Sherry reported that the school year is continuing to go smoothly, and that she is confident that we will meet our enrollment projections.
- Sherry reported that she received a thank you letter from Aims expressing appreciation for us renting them 2 science rooms for the summer. Our rental income for this was \$8,000.
- Sherry reported that all the athletic teams are doing well, and she expressed her appreciation to all who helped when the busses broke down on the way to the cross country meet this week.

High School Principal's Report:

- Holly reported that all of the faculty committees have met or have set their first meeting date.

Middle School Principal's Report:

- No Report

Business Manager Report:

- Ronni distributed the financial report through August 31, 2007.
- Ronni noted that the rollover from 2006-07 was approximately \$22,000.
- In response to questions from the board, Ron and David presented an historical overview of the budget, especially the salary model.
- The board discussed student achievement and merit pay vs. across the board cost of living allowance, and agreed that across the board is the preferred method of granting pay increases.
- Ronni distributed information about the 2007-08 health insurance plan. She noted that the savings from lower claims last year was applied back into the benefit pool for this year. She also noted that out of 89 eligible employees, 62 participate in the plan (70%)

ITEMS FOR ACTION

Consent Agenda

Personnel:

- A list of personnel changes was presented. They include:
New Hires:
 - William Hill – HS Assistant Football Coach
 - Robert O'Brien - HS Assistant Football Coach
 - Henry Byerly - HS Co-Head Tennis Coach
 - Phil Coles – MS Head Football Coach
 - John Sparks - MS Assistant Football Coach
 - John Dillon - MS Assistant Football Coach
 - Laurence Solano - HS Head Basketball Coach
 - Rory O'Farrell - HS Head Wrestling Coach
 - Tracey Wiederspon – HS C Team Assistant Volleyball Coach
 - LaRee Smith – MS Assistant Volleyball Coach
 - Alyse Smith – MS Assistant Volleyball Coach
- A motion was made David (Bryan) to approve the consent agenda. Motion passed.

Board Vacancy:

- A motion was made by Chuck (Eric) to appoint Julie Fraser to the vacant board position, with her term expiring June 30, 2010. Motion passed.

Custodial Contract Approval:

- The proposal for custodial services from Porter Industries was distributed. The proposal is for a total of \$121,835 for the year, which works out to approximately \$15 per hour and includes wages and all benefits, and is not an increase over last year.
- Sherry pointed out that the service was not bid this year, but rather we just asked Porter for a proposal because they have done such a good job for us and because of their highly competitive price. The board recommended bidding the service out next year.
- A motion was made by Chuck (Julie) to accept the Porter proposal. Motion passed.

ITEMS FOR DISCUSSION

Message Points:

- Kristen collected message points from board members in response to the discussion at the retreat. She will compile them for future consideration by the board.

Response to Concerns:

- A draft copy of the response to the list of concerns received from Jorge Amaya, Chuck Rael and Roberto Cordova was discussed. A motion was made by Ryan (Eric) to send out the response letter next week, pending reaction from board members who have not yet read the response.

Tom Roche Recognition:

- Bryan asked the board for approval to nominate Tom for the annual award given by the Colorado League of Charter Schools. A motion was made by Chuck (Eric) to approve the nomination. Motion passed.
- Bryan presented information about a plaque to be placed on the pressbox(s) at Tom Roche Field. The verbiage will be sent to Board members for comment.

Construction Update:

- Sherry reported that the addition is now scheduled for completion by October 8.

- She also noted that the wrestling mats will be stored up near the ceiling of one of the gyms, and that the hoist is estimated to cost \$19,000, whereas we only have \$15,600 budgeted.

Publishing Unapproved Minutes:

- The board discussed publishing meeting minutes prior to having them approved by board vote, which is usually at the next meeting. A motion was made by Chuck (Tony) to keep the minutes unpublished until after approval. Motion passed.

BOG Bulldog News Column:

- A discussion was held about reviving the monthly "News from the BOG" column in Bulldog News. Bryan indicated a willingness to write the column if the board will help provide topics. The board suggested placing the topic on their meeting agenda each month to help generate ideas. Brittni indicated a willingness to help provide ideas as well.

Booster Club Treasurer's report:

- A Booster Club financial report dated September 5, 2007 was distributed.
- Ron reported that Wendy Sparks has indicated they are having difficulty getting enough people to work bingo. They are currently making approximately \$900 per week.

USPTO Treasurer's report:

- No report

BOARD REPORTS

Co Chairs Report:

- Kristen thanked the board for their participation in the retreat.

ECU Report:

- No report.

Foundation Report:

- Christie reported that Greg Pierson is spearheading the honored alumni presentation for Homecoming.

Executive Session:

- A motion was made by David (Chuck) to move into Executive Session to discuss contract negotiation. Motion passed.
- A motion was made by Eric (Chuck) to move out of Executive Session. Motion passed.

Director's Contract:

- A motion was made by Eric (Chuck) to approve the employment contract between University Schools and Dr. Sherry Gerner for the 2007-08 school year. Motion passed.

Next Meeting:

- The next regular meeting of the Board will be October 10, 2007 at 6:30pm in the library.

Adjournment:

- A motion was made by David (Chuck) to adjourn. Motion passed.