

University Schools Board of Governors September 15, 2004 Minutes

Present: David Sanchez, Greg Pierson, Linda Widel, Bryan VanDriel, Cyndy Giaouque, Ron Eberhard, Gayle Adams, Steve Ramsey, Linda Fry, Isabel Hughes, Mike Taber, Kristen Anderson, Kara Anderson, Karoleigh Lauer, Mike Opferman, Burr Adams

- Ron called the meeting to order at 6:05pm. Because there was not a quorum, we moved directly into the report section of the meeting.

Booster Club Report:

- Linda Fry reported that the Bulldog Bash was fun, but was not a financial success. They are planning to have it again next year.
- Pep club is going well: Barkers are off to a good start and have been at all events; the Yippers are getting going and the Pup Club will start soon.
- Information will be out next week about the Christmas greens sale.
- The merchandise sales have been strong.

USPTO Report:

- Karoleigh presented proposals for new playground equipment. Kara noted the benefits of free play activity vs. structured activity. They noted that USPTO would have to curtail the grants in order to fund the playground without help. The current USPTO fundraisers and amounts earned last year are:

Innsbruck	\$13,000
Spring Fest	\$ 6,000
Penny Drive	\$ 2,000

They gave out \$24,000 in grants last year.
- Kara noted an over-saturation of fundraisers (currently 7 active) and a lot of overlap. This leads to confusion about who and how supporters are donating. The USPTO recommendation would be 1 person to funnel all fundraising proposals through to eliminate overlap and duplication.
- Ron asked for USPTO and Booster Club to get together with other major players (ie: After School Arts, etc.) and come up with a formal proposal

By this time, a quorum was present, so the regular meeting continued.

Approval of Minutes:

- A motion was made by David (Gayle) approve the minutes of the August 18, 2004 meeting. Motion passed.

Co-Chairs Report:

- No report

Athletic Director's Report:

- Burr reported that Laura Mendoza has been working on a press box for the football field, including money and labor donations. Russ Dunlap is a builder who will complete drawings that can be given to an architect.
- Burr reported on the current challenges facing the athletic programs at University Schools:
 - The number of cheerleaders has doubled, which has led to some scheduling difficulties.
 - Middle School football participation increased from 36 in 2003 to 47 in 2004

- The track program needs equipment to host meets.
- 12 or 13 students wanted to play sports without insurance.
- There are several students who want a softball team. The BOG is currently awaiting a proposal with more information from Tom Roche and Suzanne Forney.
- Frontier sends students over to participate in our athletic events and they pay the participation fee, but Frontier doesn't help pay for coaches.
- Burr estimates that we currently need 8 additional coaches.

ECU Board Report:

- Mike reported that they are currently working on a budget.
- Enrollment is holding steady at approximately 71 students, which is capacity for the current faculty.
- They are looking at what to do with the extra room that was previously used for the after school program.

Board Policies Committee:

- The revised Discretionary Leave policy was distributed. A motion was made by David (Gayle) to approve. Motion passed.

Financial Report:

- Linda W reported that current enrollment is 905 FTE. The adjusted budget was based on 906.
- Greg distributed a revised budget, adjusted for enrollment and known changes such as transportation, coaches, salaries, etc. He noted that the highest current priority is clerical help in the office, and that 2 new .5 clerical positions are in the adjusted budget. Also added are additional funds for security a fund for flowers, etc when a faculty member gets sick, and a discretionary fund for Special Events to help with faculty morale. A motion was made by David (Mike) to accept the amended budget. Motion passed.
- Linda Widel distributed the balance sheet as of August 31.
- David Sanchez presented information on converting our existing treasuries to SLUGs and on the financial impact on University Schools after the proceeds are passed on from the Building Corporation to the school.

Director's Report:

- Greg reported that the joint usage committee will meet tomorrow (Sept 16) to develop a budget for this year. Greg asked for authorization to transfer funds into the Joint Use account. A motion was made by Bryan (David) to authorize the transfer of up to \$5,000 per quarter into the account, with continuous ongoing approval, subject to matching funds being transferred into the account by Frontier. Motion passed.
- Greg reported that only one bid was received on the electric hoist system in the auditorium. That information will be presented to the joint usage committee. Bryan suggested that there are still better options, and that he will discuss them with Greg.
- Greg reported that Hatton Security has submitted a bid for \$51 per day to provide parking lot security at the end of the day (2 officers per day). It will total approximately \$7,700 per year. A motion was made by Bryan (David) to accept the bid. Motion passed.
- As requested at the last meeting, a job description for the Dean of Students was distributed.
- Greg reported that the land sale should be completed by the end of this week.
- Greg distributed the ALT test results and discussed their significance.

Dean's Report:

- Steve reported that the beginning of the year has been extremely smooth.

Cell Phones:

- Bryan requested information on placing a cell phone tower on a light pole at the baseball field for income. Several board members will try to get more information.

Communication to Parents:

- Due to the low attendance at Back to School night, ideas were discussed on ways to improve communications with parents.

Next Meeting:

- The next meeting of the Board will be Wednesday, October 20 at 6:00pm

Adjournment:

- A motion was made by David (Bryan) to adjourn. Motion passed.