

# University Schools Board of Governors November 17, 2004 Minutes

Present: David Sanchez, Greg Pierson, Linda Widel, Bryan VanDriel, Gayle Adams, Steve Ramsey, Isabel Hughes, Mike Taber, Kristen Anderson, Suzanne Forney, Linda Roberts, Tom Roche, Dick Bond, Eric Carlson, Maria Taylor

- Tom called the meeting to order at 6:00pm.

#### Presentation:

- Jeanne Lipman presented the school with a photo titled "Moving On" by 2004 graduate Derrick Gibson.

#### Approval of Minutes:

- A motion was made by Dick (Mike) to approve the minutes of the October 20, 2004 meeting. Motion passed.

#### ECU Board Report:

- Maria Taylor passed around the Cole & Crossier reports for ECU for year end as well as the monthly balance sheet dated October 31, 2004. She reported that 38 students have committed to attend next summer.
- Mike distributed the 04-05 budget, and discussed the history of the janitorial fee. He suggested that the lease should include the cleaning costs.
- A motion was made by Mike (David) to include janitorial fees in the lease amount effective January 1, 2005 and to have janitorial fees wrapped into future negotiated lease amounts. A motion was made by Dick (Bryan) to table this matter until after we received the financial report. Motion passed.

#### Financial Report:

- Linda distributed the balance sheet dated October 31, 2004. She noted that we have not yet received the full PPOR from District 6 for this year, but we will begin receiving the full amount in December.
- Linda reported that we have been notified by District 6 that their administrative fee will be lowered from 4% to 3.35%, but that our special ed charge will increase \$47.76 per student. The net effect of these 2 changes combined is -\$10.66 per student, for a total of \$9647.30 less in funding from Dist 6.
- Linda reported that she has been notified that the capital construction funds will be less than budgeted. Although she doesn't yet have an exact amount, she anticipates a shortfall of approximately \$20,000.
- Linda also reported that our final student count was 905, but that our budget was based on a student enrollment of 906 students. This will result in approximately \$6,000 less PPOR money from District 6.
- Dick reported that there was approximately \$20,000 netted from the envelope drive that the Foundation did at the start of the year, but we can not use all of it to make up the shortfall, because some of it was earmarked for specific items, and some of it is currently in the form of unpaid pledges. He will get a report for the December meeting.

#### ECU Board Report:

- There was a motion on the table regarding future ECU custodial charges beginning January 1, 2005. Motion passed 7-2 (Gayle, Bryan dissent)

Co-Chairs Report:

- No report

Booster Club Report:

- No report

Board Policies Committee:

- The revised proposal for a Middle School Promotion and Retention policy was distributed.
- Suzanne inquired about the school providing opportunity for students to perform their community service at school. Greg replied that there are many opportunities.
- A motion was made by Bryan (Suzanne) to approve the policy. Motion passed.

Director's Report:

- Greg asked for formal approval to hire Lisa Regan to teach the 1<sup>st</sup>/2<sup>nd</sup> grade class and Jennifer Roth to be the new elementary counselor. These are both INR contracts for the remainder of the school year. A motion was made by David (Bryan) to approve the hirings. Motion passed.
- Greg distributed the draft of the Accountability Committee report. Several suggestions were made to make the report more understandable.
- Greg distributed the 4 School Improvement Plans for 2004-2006. The 4 plans are for K-12, elementary, middle school, and high school. He noted that the goals must relate to CSAPs and to the data in the Accountability Committee report. He specifically pointed out the 3<sup>rd</sup> HS goal of increasing AP course enrollment, with an action strategy of piloting at least 2 honors level courses for HS students.
- Greg distributed class size information for the current school year, as well as a fact sheet about the impact of adding Access back into the curriculum.
- Greg presented information about the possibility of having shared courses with Frontier Academy, specifically AP courses as well as some specials (orchestra, choir, etc.)

Next Meeting:

- The next meeting of the Board will be Wednesday, December 15 at 6:00pm. The BOG photo will be taken immediately prior to the meeting at 5:30.

Adjournment:

- A motion was made by David (Bryan) to adjourn. Motion passed.