

**University Schools
Board of Governors
December 13, 2006
Minutes**

Board Members Present: David Sanchez, Bryan VanDriel, Dick Bond, Kristen Anderson, Tony Arguello, Ron Eberhard, Chuck Olmsted, Christi Malnati, Suzanne Forney, Joe O'Farrell

Staff Present: Sherry Gerner, Holly Sample, Paul Kirkpatrick, Ronni Barker, Donna Gonzales, Jane Weber, Don Hurt, Sandy Abernathy, Keith Decker, Kellee Nolke, Julia Richard

- Ron called the meeting to order at 6:00pm. .

Approval of Minutes:

- A motion was made by Chuck (Kristen) to approve the minutes of the November 15, 2006 meeting. Motion passed.

Community Dialogue:

- Chris Wanner presented ceramic bowls to the BOG as a token of his appreciation.
- Rachel Omps spoke on behalf of the Drama Department. She listed a variety of problems with the auditorium, including:
 - Grey cove base is missing
 - Lighting board problems
 - Water damage on ceiling of light booth – may still be leaking
 - Curtain damage – white stain
 - A hole burned in one curtain
 - Grand curtain has problems causing it to drift
 - Upstage traveler curtain hem is worn
 - Aisle carpeting is dirty and worn
 - Track mats are stored in Auditorium and are in the way
 - Communications with Frontier are an ongoing problem, especially with scheduling
 - Push button light controls are not programmed
- Sherry agreed to do a walk through with Rachel in early January

STAFF REPORTS

Director's Report:

- Sherry presented a list of school achievements for special recognition, including:
 - Dance team won 2nd at State
 - Christmas Tree sponsored by Terri Carver's Art class won Kid's Choice Award at Festival of Trees
 - 7th Grade Boys basketball team won 1st place at Northern Plains Tournament
 - Cheerleaders placed 11th at State
 - Tonya VanBeber was awarded a \$950 grant to help pay for the interpreter for the Washington DC trip
 - Journalism students attended a conference in Denver on Dec 1.

- Sherry presented a copy of the School Accountability Reports for the Elementary, Middle School and High School.
- Sherry reported that she has not yet heard from Pepsi re: ending the contract
- Sherry reported that Aims is interested in renting our science classrooms for the summer during their construction
- Sherry reported that she attended the Northern Colorado Charter Schools luncheon
- Sherry discussed the ICE raid impact on University Schools.

High School Principal's Report:

- Holly reported that the vertical teams are looking to make a few changes. For example, the science faculty are working to insure that all students are taught the standards before they are tested
- Holly reported that the Music program was terrific. Next year, the Jazz Band will move to zero hour and we will add a pep band.
- Holly discussed her work with peace circles and creating closer connections with kids while improving the culture and climate of our school.

Middle School Principal's Report:

- Paul reported on the recognition assembly honoring 250 students. 72 students had perfect attendance, 40 students had straight A's, and an additional 66 had A's and B's. There were also 64 students who completed Honor's Projects.

Business Manager's Report:

- Ronni presented the financial report through the end of November.
- Ronni presented a list of Accounting Software options. She recommended the CIC /Sage package because they are a local vendor and present a mid-range price. The total cost of the CIC/Sage package is \$34,207 the first year, with an annual cost of \$2,472. A motion was made by David (Christie) to approve the purchase. Motion passed.

ITEMS FOR ACTION

Calendar:

- The 2007-08 School Calendar was presented on 2nd reading. A few minor changes were recommended. A motion was made by Dick (David) to approve the calendar. Motion passed.

Personnel:

- Sherry presented several personnel changes for approval. They include:
 - Hiring Carrie Hunter as full time 3rd/4th Grade teacher
 - Hiring Patti Burgess as a long term sub for Betsy Chisolm (Library Aide)
 - Hiring Carrie Ryder as C team Girls basketball Coach
 - Accepting the resignation of Lynn Hatch, part time 3rd/4th Grade Teacher
 A motion was made by Bryan (Kristen) to approve all the personnel changes. Motion passed.

ITEMS FOR DISCUSSION

Space Usage:

- Members of the Schedule Committee (Sandy Abernathy, Keith Decker, Sherry Gerner, Donna Gonzales, Don Hurt, Paul Kirkpatrick, Kellee Nolke, Julia Richard, Holly Sample, and Jane Weber) gave a presentation on space usage. The board will schedule a work session for early January to discuss a plan.

Course Catalog:

- Donna distributed a list of new classes that will be in the catalog next year. Dick challenged the “course creep” of adding new classes requiring additional faculty. Donna assured the BOG that the new classes will not require additional faculty.
- Sherry presented a list of Course Fee changes for next year. A motion was made by Bryan (Kristen) to approve the changes. Motion passed.

Booster Club Treasurer’s Report:

- The Booster Club Balance Sheet was presented.

USPTO Treasurer’s Report

- The USPTO financial report was presented.
- A list of Fall Classroom Grants from USPTO was presented.

CSO Proposal:

- The CSO Proposal was tabled until January.
- Sherry reported that DictoGuard has prepared all the doors for security, but are awaiting a part. The system should be completed over Christmas Break.

BOARD REPORTS

Co Chairs Report:

- No Report

ECU Report:

- Chuck reported that the ECU enrollment is currently 66 and that they are covering their expenses.

Foundation Report:

- Dick reiterated the need to carry on the work begun by Kristi Helzer.

EXECUTIVE SESSION

- A motion was made by Bryan (Kristen) to move into Executive Session to discuss a personnel issue. Motion passed.
- A motion was made by David (Bryan) to move out of Executive Session. Motion passed.

Next Meeting:

- A board work session will be held on January 10, 2007 at 6:00 in the conference room.
- The next regular meeting of the Board will be January 17, 2007 at 6:00pm in the library.

Adjournment:

- A motion was made by Chuck (Dick) to adjourn. Motion passed.