

University Schools Board of Governors
January 13, 2010
Approved Minutes

Board Members Present Kristen Anderson, Julie Fraser, Ryan Mayeda, Charles Olmsted, Richard Wood, Dick Bond, Ed Weichern, Sire Garcia

Staff Present Sherry Gerner, Paul Kirkpatrick

Guests Present Amanda Haas, Don Hurt, Ranelle Nortey, Alan Holmberg, Robin Duran, 1st/2nd graders Madilyn Derstein and mom Brooke, Riley Hughes and mom Lori, Ella Bonell and mom Katie, Aaron Moya and mom Teryl, Natalie Horn and dad Doug.

Kristen called the meeting to order at 6:32pm. A quorum was present.

ADOPTION OF AGENDA

- A motion was made by Charles (Richard) to adopt the agenda with the following changes: 10.1 Calendar 2010-2011 – First Reading moved to 7.0. Motion passed.

APPROVAL OF MINUTES

- A motion was made by Charles (Richard) to approve the December 9, 2009 minutes. Motion passed.

COMMUNITY DIALOGUE

- None

STUDENT PRESENTATION

- Robin Duran and 5 of her 1st/2nd graders presented a demonstration on the use of iPods and Book-Flix for assistance in teaching/improving reading speed/comprehension.
- Robin provided a handout with Fall and Winter comparison showing improvement in every instance.

TRAVEL REQUESTS

- Don Hurt, 5th grade teacher, on behalf of himself, Trish Wojurfin, Amy Edge and Brooke Dannar (see out-of-state written request and agenda) requests permission to take approximately 70 kids and 25 adults out of state for a 9th annual end of year trip May 17 – 21, 2010 to Yellowstone National Park. Funding through food sales, Chili Supper, and Pizza Pals. A motion was made by Richard (Charles) to approve the request. Motion passed.
- Ranelle Nortey, MS/HS French teacher, provided information on a tour package to France with 6 students showing interest so far. As the tour has its own release of liability, Board of Governors approval is not needed.

2010-2011 CALENDAR: First Reading

- Amanda Haas presented a copy of the proposed US 2010-11 Calendar.
- Noteworthy is that registration dates and times are not determined due to the consideration of offering some evening hours. A decision is near.
- An adjustment to the HS Monday schedule has been made to enable a consistent start time and length of lunch as Tuesday through Friday.
- Hours of contact continue to meet state requirements.
- Coordinated with Aims and UNC calendar to accommodate those students that take classes at these sites, and for student teachers and pre service teachers.
- A motion was made by Ryan (Richard) to approve the proposed calendar with the discussed addition of registration dates/times when determined. Motion passed.

AUDIT 2009-10 Anderson and Whitney – Alan Holmberg

- The US Financial Report dated Year End June 30, 2009 was distributed and reviewed with the Board by Alan Holmberg.
- Recommendations suggested last year by A & W were met.
- Recommend reviewing and confirming all I-9 forms on affected employees to ensure they are complete and that the Business Manager not be a signer for checks due to the conflict that can create.

STAFF REPORTS

Director's Report – Sherry reported:

- The Open House (agenda provided) is tomorrow 6:30-7:30pm and Board Members are invited to attend. A tour follows for the visitors.
- Race to the Top: District 6 intends to apply for this grant money and contact was made to assert out interest along with theirs.
- Suzanne Plaut was the guest speaker at the January 4, 2010 faculty in-service addressing literacy.
- January 6, 2010 was the first round of lottery drawings with invitations sent out on January 7th and 8th. There were 64 kindergarten, 14 6th grade, and 44 high school applications drawn. Reevaluation for the next drawing is scheduled for January 26th.
- The intention of Mountain View Academy and Union Colony Prep School joining according to Pat Gilliam, Union Colony Principal. The District 6 Board is aware.
- Participated in a "Webinar" presented by CDE which discussed a rescission for this year, currently anticipated to be \$11,000.00 or greater. There is also a second reevaluation and possible further rescission scheduled in March.
- There were 1,010 conferences out of 1,042 kids, a great accomplishment.
- As is required by January 30th each year per Sherry's contract, she is notifying the Board of its obligation to notify her in writing before March 30th of the intent for nonrenewal by the school or automatic extension of her contract for one year is deemed. The Board is duly notified.

Middle School Principal's Report – Paul reports:

- A change in the 2nd through 8th grade AIMS web testing, with 8th grade now doing an ACT Explore form so as to introduce the high school type of test.
- Genghis Khan field trip went well.
- Jennifer Roth, MS Counselor, is coordinating a Job Fair with other District 6 counselors for the 8th grade.

High School Principal's Report

- No report

Business Manager's Report

- No in-person report due to illness.
- The financial report dated through December 31, 2009 was distributed and reviewed.
- Richard inquired about the Capital Construction monies. At this date, Sherry reports that she and others she has spoken with have not been told that these monies will not be paid through the school year. Dick and Richard express their belief that these monies are likely not going to be paid fully and recommend a drafting of a revised proposed budget without these monies.

ITEMS FOR ACTION

Consent Agenda

- Personnel – A list of proposed personnel changes was presented. It included:
 - Nonrenewal: Logan Richardson – HS Boys Head Tennis Coach
 - Resignations: Andree Anderson – HS Girls Head Volleyball Coach
 - Logan Richardson – HS Girls Head Tennis Coach

- A motion was made by Richard (Charles) to approve recommended personnel changes. Motion passed.

ITEMS FOR DISCUSSION

Amended Budget 2009/10

- Sherry reviewed the 2009-2010 Budget/Proposed – Revised January 13, 2010.
- Richard remarked that the audit beginning balance does not match what is shown on the proposal. Sherry will look into and report back.
- The discussion will be revisited at the time of the rescission, including the issue of Capital Construction funds.

Recommended Class Fees

- Sherry reviewed the 2010/11 recommended class fee changes.
- A motion was made by Ryan (Charles) to approve the recommendations. Motion passed.
- Also included for review is the 2009/10 US Fees List that was forwarded to Wayne Eads for the purpose of clarifying a misunderstanding about fees vs. tuition, which US does not charge.

Booster Club Report

- A copy of the Booster Club financial report dated as of December 31, 2009 was available for review.
- No report

USPTO Report – Ed reported:

- A copy of the USPTO financial report dated through November 30, 2009 was available for review.
- The fundraiser in December to benefit 5th grade teacher Amy Edge's son and his medical expenses was a success with a total of \$1800.00 raised.

BOARD REPORTS

Co-Chair Report

- Kristen inquired whether Board members had any input about the revised Director's Evaluation form utilized by staff and faculty last year. A copy of the form will be provided to Richard for his review. Kristen and Ryan will again attend a faculty in-service (scheduled February 1st) to review and encourage participation. An email reminder will also be sent out before the due date.
- Kristen asked for a review of who the volunteers for the Facilities Planning Committee are: Ron, Tony, and Ed have volunteered.

Communication from the Board

- None

ECU Report – Charles report:

- No report

Foundation Report – Ryan reported:

- The Foundation is involved in the upcoming August All-Class Reunion assisting with fundraising, newsletter, pledges etc.

Joint Use Report – Kristen reported:

- There is no firm decision on the sports issue from Frontier Academy therefore there is no progress on the amended JU agreement.

FUTURE BUSINESS

- None

NEXT MEETING – February 10, 2010 6:30pm University Schools Library

EXECUTIVE SESSION

- A motion was made by Ryan (Richard) to move into Executive Session regarding a student matter. Motion passed. Executive Session began at 8:56pm.
- A motion was made by Julie (Ryan) to move out of Executive Session. Motion passed. Executive Session concluded at 9:05pm.

ADJOURNMENT

- A motion was made by Ryan (Julie) to adjourn. Motion passed. Meeting adjourned at 9:05pm.