

University Schools Board of Governors
February 10, 2010
Approved Meeting Minutes

Board Members Present Kristen Anderson, Ron Eberhard, Charles Olmsted, Richard Wood, Julie Fraser, Eric Carlson, Tony Arguello, Ed Weichern, Sire Garcia

Staff Present Sherry Gerner, Ronni Barker, Holly Sample

Ron called the meeting to order at 6:30 pm. A quorum was present.

ADOPTION OF AGENDA

- A motion was made by Kristen (Charles) to adopt the agenda. Motion passed.

APPROVAL OF MINUTES

- A motion was made by Kristen (Charles) to approve the January 13, 2010 minutes. Motion passed.

COMMUNITY DIALOGUE

- None

WASHINGTON, D.C. TRIP

- Tonya VanBeber, MS faculty, provided information on the 5-6 day planned trip to Washington, DC in June of 2011. Early approval is requested due to the discounted price offered by the travel company if scheduled in advance. Fundraising will help offset cost, anticipate 35-60 6th, 7th, and 8th grade students.
- A motion was made by Julie (Richard) to approve travel request. Motion passed.

STAFF REPORTS

Director's Report – Sherry reported:

- A 2nd lottery draw was done February 3, 2010. A total of 52 were invited from kindergarten and 6th – 11th grade.
- A list of Budget Committee members was provided. The first meeting is scheduled for February 17, 2010 at 4:30 pm.
- Special Board meeting to approve the BOG election ballot: agreed to meet at 5:30 pm on Wednesday March 31, 2010.
- The HS Open House on January 14 went well with about 125 in attendance and 32 applications received.
- Attended the CASE conference on January 22, 23.
- Observations of the elementary teachers are ongoing.
- Brad Bunting and she met with Bob Adams from the city recreation department regarding tennis courts, bleachers, and gymnasium agreement.
- There will be no school February 15 (President's Day) and February 22, 23 (Teacher Workdays).

HS Principal's Report – Holly reported:

- Winter sports season is coming to an end with District and State finals pending.
- Knowledge Bowl has a home meet coming up.

- Winter Ball went well.
- Justin Boyd, HS faculty and Paw Print faculty rep, has obtained the free use of FogBugz software for 5 years.
- Staffing for the 2010-11 school year is being planned based on the student schedule currently being built.
- Plans to try another new approach to CSAP testing schedule. Will do two tests per day and the 10th grade science session on one day.
- Attended with Christy Malnati and her AP Language students the speech by Greg Mortenson, author of Three Cups of Tea, followed by a discussion with the author.

MS Principal's Report

- No report

Business Manager's report – Ronni reported:

- The financial report dated through January 31, 2010 was distributed and reviewed.
- Increased spending for the maintenance of the vans.
- Medical insurance use is high.

ITEMS FOR ACTION

- None

ITEMS FOR DISCUSSION

Response to Audit

- An auditor's recommendation and response letter was distributed and reviewed.
- Richard (Charles) made a motion to approve the recommendations and response. Motion passed.

ECU Contract

- Question proposed to Board via Melissa Lelm: If ECU closes for the summer is ECU responsible to pay the rent through those months. Discussion included lack of lease contract to enforce rent payment, inability to use space during that time due to its specialization, whether there is a benefit to US to have a short term vs. long term contract, obligation, liability, lack of interest in summer enrollment already polled from current parents, loss would be about \$11,000.
- Investigation of options needed. Charles will look into deferment vs. alternative options.

Amendment to Joint Use Agreement

- Kristen reports she had requested from Frontier a comprehensive sports list. Track was only sport indicated in an email response.
- Ron voiced his concern in Section 24. Recommends we decline and reword this section.
- Kristen would like there to be suggestions offered.
- Sherry suggests addressing Section 24 after Frontier makes a decision on whether they will approve offering track in March. She has a meeting scheduled with AD Brad Bunting and Track Coach Dan Betz. Update to follow.
- Still are issues with the auditorium, though Facilities Managers have been working well together improvement is seen.
- Kristen (Charles) made a motion to table the discussion until specific sports are addressed by Frontier. Motion passed.

2010-11 Calendar

- The calendar for 2010-11 that was approved at the last BOG meeting pending the decision on orientation dates/times has been completed and provided to the Board.

Infinite Campus

- After discussing the benefits of Infinite Campus, Sherry proposed a recommendation to change from PowerSchool to Infinite Campus as requested by District 6.
- Auditor will remain a separate issue.
- Richard (Charles) motioned to accept recommendation. Motion passed.

Common Auditor

- After a lengthy roundtable discussion, it was determined that a decision on whether to use the District 6 auditor as per D6 request will be tabled as an immediate decision isn't needed.
- Julie inquired as to the length of time the current auditor has been in place, which is over 3 years per Ronni. Due to common practice, it was suggested that it was time to look for a new auditor.
- Kristen (Charles) motioned that bids be obtained for a new auditor. Motion passed.

Revised Budget Proposal

- A copy of the 2009-10 Budget (Proposed – Revised) dated February 10, 2010 was distributed and reviewed.
- Ronni reviewed and discussed line items to assist in explaining the difference in auditor and US Tabor Reserve difference; essentially US does 3 % of entire budget rather than the specific items required by Tabor.
- The Board requested from Ronni a line item list for 2008-09 to 2009-10 budget changes showing increased balance and email this to the Board.
- No action at this time.

Board Elections

- A sample ballot and nomination forms were provided to the Board for review.

Booster Club Report

- A financial report dated through January 31, 2010 was distributed and reviewed.
- No report

USPTO Report – Ed reported:

- A financial report dated through December 31, 2009 was distributed and reviewed.
- The Carnival is scheduled for April 30, 2010
- Received a few more checks toward the benefit for Amy Edge's son, Andrew.
- On February 26 at 1:30 pm there will be a presentation from the owners of the "Deaf Cattle Dog."
- Plan to start 2010-11 fundraising earlier next year.
- Reading Olympics is ongoing.
- Teacher Appreciation Week activities are being planned.
- Kristen suggests that the Board consider making a basket for auction at the Carnival.

BOARD REPORTS

Co-Chair Report

- Kristen reported that the Facilities Planning Committee met and began working on the priority list. She will report back to the Board with an update.
- Kristen informed Board members to look for the Director's Evaluation form in an upcoming email from Julie. Members were directed to print the form, complete and return it at the next BOG meeting.

Communication from the Board

- Julie updated the Board on Ryan Mayeda's status.
- Tony thanked Sherry and Holly for their professionalism.
- Richard voiced his concern at the lack of meeting attendance by Tom. Julie summarized past discussion feedback prior to Richard's term. Ron, Kristen, Charles, Tony and Eric provided personal input. Rebuttals to comments were made. Tony and Ron were asked to speak with Tom.

ECU Report – Charles reported:

- Current enrollment at 67.
- United Way monies received as well as USPTO stove grant.

Foundation Report

- No report

FUTURE BUSINESS - Schedule for elections as follows:

- Nomination forms due by March 10, 2010.
- Special BOG meeting to approve the ballot on March 31, 2010 at 5:30 pm in the US Library.
- Ballots in mail by April 2, 2010.
- Meet the Candidates night April 7, 2010 at 6:30pm in the Cafeteria.
- Election ends April 20, 2010 at 4:00 pm with Tony and Kristen assisting counting ballots.
- Special BOG meeting to certify ballot results on April 21, 2010 at 6:30pm in the US Library.

NEXT MEETING – March 10, 2010 6:30 pm University Schools Library

ADJOURNMENT

- A motion was made by Charles (Richard) to adjourn. Motion passed. Meeting adjourned at 8:53pm.