

**University Schools
Board of Governors
September 14, 2011
Minutes**

Board Members Present: Kristen Anderson, Kim Black, Robin Duran, Julie Fraser, Dana Jones, Sandy Magnuson, Chuck Olmsted, Dick Wood

Staff Present: Sherry Gerner, Sue Toricelli, Holly Sample, Jeanne Lipman, Brad Bunting Justin Garcia, Waldo Jones, Joni Lissak, Christie Malnati, Dan Wagner,

Guests Present: Brooke Jones, Kelton Lightfoot, Frank Jones, Lori Hughes, Annette Jaehn

CALL TO ORDER

Dick Wood called the meeting to order at 6:00pm. A quorum was present.

ADOPTION OF THE AGENDA

Motion made by Sandy (Kim) to add executive session to the agenda. Motion passed.

APPROVAL OF MINUTES

A formatting error was pointed out by Dick, which the Recording Secretary will edit. Kim (Sandy) made a motion to approve the minutes of August 11, 2011, as corrected. Motion passed.

COMMUNITY DIALOGUE

- None

JR BULLDOGS REPORT

Frank Jones and Lori Hughes made a presentation about the Junior Bulldogs organization.

- Presented a handout that outlined information about the organization
- Jr. Bulldogs was begun in 2010 to provide organized athletic activities for K-8 students.
- Discuss and answered questions about their mission, organization, membership, the sports they sponsor, fundraising activities, and recent financial reports.
- Have created a website at www.universityjuniorbulldogs.com
- Awaiting approval of their 501(c)3 application
- Primary responsibility is to organize and manage junior sports teams whereas Booster Club's primary mission is fundraising and financial support for University Schools athletics and activities.

STAFF REPORTS

6.1 Director's Update

- It has been a great start to the school year.
- We had an evacuation drill the third day of classes that went very smoothly.
- The mineral lease contract is being finalized. Eric is working with the attorneys. Information is included in the handouts.
- We have 4 teachers from Pakistan visiting with our teachers.
- The principals and Sherry are reviewing goals with faculty.
- STAR Math and Reading testing will be completed this month.
- Congratulations to Rachel, our librarian, for the great book fair going on this week.
- Bill Bethke responded to our request to CDE concerning the special education payments to District 6.
- We continue to enroll students and are now only down about 5 or 6 students, all in the high

school.

- The revised Bylaws have been bound and are included in today's information. They are also posted on the website.
- Sherry made the changes to her goals and provided a copy for the Board to review.
- The Board of Education will be visiting on October 13 and our Board members are invited to attend the visitation.
- Vickie Sweet (auditor) will be here next week to discuss the responsibilities of Booster Club, USPTO and Junior Bulldogs to provide financial information.
- Sherry has received salary ranges for charter schools in the state.

6.2 Principal's Update

- Advanced Placement Program: Holly and 5 AP teachers from different disciplines made a presentation and answered questions about these courses at the high school level.
- The AP program offers excellence in high school courses and often keeps students from leaving our school to attend other high school programs, such as the IB program at West.
- More AP courses are now being offered to students. Of the 10 offered this year, 8 had enough enrollments to be taught. The 134 seats are filled by a total of 90 students.

6.3 Business Manager's Update

- Revised June 30 financials show last year's budget to be more positive than originally reported.
- Sue is working on the software glitch that occurs at fiscal year end.
- July 31 financials have been reissued and accruals have been added back in; they will display for the remainder of the year.
- Additional funds may need to be transferred to cover insurance payments. We may need to review how we will continue our group plan next year.
 - Financial Reports
 - Net revenue is on target at this point, and fees are being paid.
 - The line item for the Thai program is paid all at once rather than being spread out over the budget year.

ITEMS FOR ACTION

7.1 Consent Agenda

Motion made by Dana (Sandy) to approve consent agenda, motion passed.

Personnel

New Hire:

- Jeff Fisher – MS Assistant Volleyball Coach (Volunteer)
- Lindsay Meyer – MS Assistant Volleyball Coach (Volunteer)
- Zach Diaz – HS Assistant Football Coach (.5)
- Tim Galindo – HS Assistant Football Coach (.5)
- Kristin Groves – HS Assistant Volleyball Coach (.5)

ITEMS FOR DISCUSSION/POSSIBLE ACTION

8.1 Three 5th grade teachers are requesting permission for the Outdoor Adventure Club to take a trip to Wyoming over a weekend in October. It would involve approximately 15 to 25 children. Motion was made to approve the trip Kim (Julie). Motion passed.

8.2 Graduation Ceremony Site: Sherry has suggested that the graduation ceremony be moved inside to avoid a venue change that might result from inclement weather. A motion was not required as it is an administrative decision.

- The financial savings would be big – nearly \$5000. It will cost \$920 to rent the UCCC, the rehearsal fee would be \$600 and other expenses would be minimal.
- Senior class was represented by Brooke Jones and Kelton Lightfoot, who indicated the Seniors did not have any problems with this change away from our stadium.
- Graduation is scheduled for Friday, May 25, 2012.

8.3 Booster Club Report

- Included in packet. The Board will request information about the funds/ future plans for the marquee.

8.4 USPTO Report

- Included in packet

BOARD REPORTS/COMMUNICATION

9.1 BOG Report

- None

9.2 Communication from the Board

- None

9.3 ECU Report

- There are 49 students this year with 48 in CPP
- PPOR for CPP is less than last year
- 8 students are in the after school program – down 50% from last year

9.4 Foundation Report

- None

9.5 Joint Use

- None

FUTURE BUSINESS

The Board needs to analyze some “what if” scenarios for next year, such as:

- What if the financing situation at the state level is worse next year?
- What if the tax initiative on the ballot this fall doesn't pass?
- What if we are unable to reach our student enrollment targets?

EXECUTIVE SESSION

- Motion made by Sandy (Kim) to move into executive session at 7:49. Motion passed.
- Motion made by Kim (Sandy) to call executive session to order at 7:53. Motion passed.
- Motion made by Kim (Sandy) to move back into regular session at 7:57. Motion passed.

NEXT MEETING

- Next regular meeting of the board will be October 12, 2011.

ADJOURNMENT

- Motion was made by Sandy (Kim) to adjourn at 7:58. Motion passed.

Reminders:

September 28 Joint Use Meeting – 8:15am
Large Conference Room 1301

September 30 October Count Day

October 8 Homecoming Football Game – 1:00pm
Tom Roche Field

October 13 Board of Education Visit – 10:30am