

**University Schools Board of Governors**  
**April 14, 2010**  
**Approved Minutes**

Board Members Present      Kristen Anderson, Ron Eberhard, Julie Fraser, Ryan Mayeda, Charles Olmsted, Richard Wood, Dick Bond, Tony Arguello, Ed Weichern

Staff Members Present      Sherry Gerner, Ronni Barker, Holly Sample, Paul Kirkpatrick

Guests Present              Amanda Haas, Kristy Bauer, Cheryl Butler, Nick Kintz, Keith Decker, Mr. & Mrs. Brett Reece

Ron called the meeting to order at 6:30 pm.

**ADOPTION OF THE AGENDA**

- Sherry stated the Executive Session was cancelled and requested the addition of Dave Wertz, US Director of Technologies, after Community Dialogue.
- A motion was made by Kristen (Charles) to approve the agenda with the changes mentioned. Motion passed.

**APPROVAL OF MINUTES**

- A motion was made by Charles (Richard) to approve the March 10, 2010 minutes. Motion passed.
- A motion was made by Charles (Richard) to approve the March 31, 2010 Special Meeting minutes. Motion passed.

**COMMUNITY DIALOGUE**

- None

**SONICWALL NSA 3500 UPDATE – Dave Wertz reported:**

- A handout was provided in the agenda packet. Refer to page 11.
- The annual “firewall” (computer security program) license, known as Sonicwall, is due for renewal. The current protection has served US well.
- For the same price per year a more updated and state of the art Sonicwall version can be obtained. This version, however, requires a 3-year contract commitment.
- Dave can commit 1/3<sup>rd</sup> of the funds from his current 2009-10 and 1/3<sup>rd</sup> from his 2010-11 budgets. Requests final 1/3<sup>rd</sup> of the funds come from the general funds if available. Sherry indicates the funds could be made available.
- A motion was made by Richard (Kristen) to approve the requested funds. Motion passed.

**MIDDLE SCHOOL SCHEDULE – Amanda, Kristy, Cheryl, Nick, Keith, Paul:**

- A handout was provided to the Board covering the current situation, benefits and challenges to the proposed changes.
- Paul reports that MS scheduling has been a challenge. Some classes are trimester and some are quarters based historically on sports being placed at the end of the day. Discussion on the fairness of some kids being in sports vs. those

having a class that requires graded work was an issue. Staff gave individual input.

- Looking at a schedule where sports is taken out of the school day, the entire day can be academic and based on trimesters like HS. The issue of getting equivalent practice times as other schools and conflicts between HS and MS practice times remains. It is felt, though, that these challenges can be met in various ways.
- The consensus of the Board is supportive to this administrative decision.

#### TRANSPORTATION REPORT – Nick Kintz reported:

- A handout was provided and reviewed covering the 2009-10 bus and van costs to date, future needs, and general costs for replacement if needed.
- Tony suggested a bus and van committee could be developed for the purposes of fundraising.
- Kristen suggested that this could be a Booster Club supported activity.

#### STAFF REPORTS

##### Director's Report - Sherry reported:

- Sire (BOG Student Rep) is at the Knowledge Bowl State Meet.
- Ongoing activities are numerous.
- Laurie Anders (3<sup>rd</sup>/4<sup>th</sup> Elementary) had several students selected to have their poems published in the *Anthology of Poetry*.
- She, Holly, Paul, and Carol Riggs attended the UNC Job Fair and Paul and Carol attended the CSU Job Fair obtaining future job candidate info.
- She and Brad Bunting are close to signing this year's Greeley Grays contract.
- The Morgridge Grant has been submitted and awaiting news.
- Millie Schreiber was highlighted along with others in the Greeley Tribune for awards earned in the annual Duck Stamp competition Terri Carver's art students participate in.
- Sarah Rowland's Advanced Art class was recognized for painting a mural for La Farge Concrete and Landscapers.
- The Environmental Club has plans for Earth Week and Earth Day.
- This week College Day has been in full swing with K-12 activities.
- The April 9<sup>th</sup> Tornado Drill was a great success.
- There is an In-Service scheduled April 19 for faculty and staff with Misty Flick on Infinite Campus training as well as Terri Papas on Response to Education.
- The HS had a very successful Career Fair with great participation by many Bulldog alumni and parents as well as community members.
- The administrative team along with Ron Eberhard and Steve Noe (Booster Club President) will pull names for the lottery that will include the additional 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students planned.

##### HS Principal's Report – Holly reported:

- A handout covering the HS Advisor/Advisee program and advocacy guidelines was provided in the agenda packet and reviewed.
- Successes in mentoring program, challenges include College in Colorado website, activities interruptions and new advisors being up-to-speed.
- Advocacy idea: ES→MS and MS→HS Advisor Move Up Day.
- Discussions on-going regarding the law and regulations for career and academics, portfolio alignment, structure, transparency, accountability, advisor guidelines, written success plans, etc.

- The Arts and Humanities Pathway was updated and aligned with the changes in last year's Liberal Arts Pathway changes.
- Ed Weichern's advisee group won the Dodgeball Tournament.
- Prom is this weekend (April 17) and for the first time will be held at Water Valley in Windsor.
- The labels for the ACT Test were not included with the packets from District 6. Hand bubbling by our staff will have to be done similar to when labels weren't received by D6 for the CSAP.

MS Principal's Report – Paul reported:

- CSAP is complete and turned in
- MS was recognized as a “No Place For Hate” site at an assembly.
- Along with D6, 8<sup>th</sup> grade will participate on April 15<sup>th</sup> in a Career Fair as part of the College In Colorado program.
- Feels that the changes in the MS schedule will be beneficial.

Business Manager's Report – Ronni reported:

- A financial report dated through March 31, 2010 was provided to the Board and reviewed.
- Of note is that Athletics are going over budget. Can make the determined adjustments in the 2010-11 budget after evaluation.
- Tabor Response from Auditor as requested – please review the response and let Sherry know if you have any further questions.
- 2010-11 Budget information to date – with a 6.31% PPOR reduction estimated amount currently thought to be likely. Please review handout in the agenda packet.

#### ITEMS FOR ACTION

##### Consent Agenda

- Personnel – A list of recommendations was distributed and reviewed. Recommendations as follows:
  - For Hire:
    - Greg Cravens – HS Girls Head Volleyball Coach
  - Resignations:
    - Dr. Sandy Magnuson – Elementary Counselor
    - Sarah Rowland – HS Art Teacher
    - Louisa Warfield – Secondary Spanish Teacher
- A motion was made by Richard (Kristen) to approve the personnel recommendations. Motion passed.

#### ITEMS FOR DISCUSSION/POSSIBLE ACTION

##### Common Auditor

- Sherry, citing the auditor and PowerSchool savings over the next 3 years, recommends changing to the use of the District 6 auditor.
- Kristen remarked that her concerns regarding confidentiality between D6 and US if the same auditor is shared were addressed at the March 10, 2010 BOG meeting.
- A motion was made by Richard (Charles) to approve the recommendation. Motion passed.

#### Booster Club Report

- The financial report dated March 31, 2010 was included in the agenda packet and reviewed by the Board.
- No report

#### USPTO Report – Ed reported:

- A financial report dated February 28, 2010 was included in the agenda packet and reviewed by the Board.
- The position of Vice President is open/see website for details.
- Carnival scheduled for April 30, 2010 from 5:50-8:30pm. (Note\* \*Kristen received the go ahead from the Board to put together a themed basket under \$50 for auction with costs split among members)
- Reminder: Look at the “Wish-List” posted to see if you can help.

#### BOARD REPORTS/COMMUNICATION

##### BOG Co-Chair Report

- No Co-Chair Report
- Facilities Planning Committee
  - Ron reported that La Farge Concrete and Landscaping may be doing some free work on landscaping etc. (La Farge Alumni donated)
- Potential Realignment of Extracurricular Activities
  - Kristen offered a handout and led a discussion on reflecting the goal of supporting life-long learning for all in extra-curricular activities.
  - Open discussion as follows:
    - Ron voiced whether this was a discussion to be had by Administration and Athletic Directors.
    - Julie suggested how a detailed evaluation by Administration and Athletic Directors could be presented to the Budget Committee as an initial step in discovering whether there are any areas of concern.
    - Richard, Board Rep on the Budget Committee, agreed that an evaluation could be valuable.
    - Ryan asked, “What is University Schools goal?” Is it to align with others or what? He remembers the Lab School as a school that was widely known as a school of excellence. What is our identity at this school now?
    - Charles agreed with Ryan, offering further the ideas of promoting community, strength, independence of the individual, life-long learning, as well as the concern over the risk exposure to our kids.
    - Ron requested that the Administration and Athletic Directors give the BOG input on what US athletic programs they feel should be offered and the impact deleting a program would have pertaining to League affiliation, etc.

##### Communication from the Board – Julie reported:

- Being approached by a faculty member regarding the whereabouts of the “Woody Riggs Memorial Bench” which had been removed for safe keeping during the building of the math wing.
- After some phone calls, the bench has been safely located and there is a rededication ceremony planned towards the end of May. More information to follow.

ECU Report – Charles reported:

- Enrollment is at 66.
- There is some discussion about a Montfort/AIMS realignment or feeder program.

Foundation Report – Dick reports:

- The Foundation is participating in the Alumni party planned by the Alumni Association, of which Ryan is part of.

Joint Use Report – Sherry reported:

- Frontier has opted to develop its own MS and HS track and HS Cross Country teams. No further details available at this time.

#### FUTURE BUSINESS

- None

#### NEXT MEETING

- May 12, 2010 6:30pm University Schools Library (regular)

#### ADJOURNMENT

- A motion was made by Ryan (Charles) to adjourn the meeting. Motion passed. Meeting adjourned at 8:00pm.

#### REMINDERS:

- Special Meeting: Certification of Election results April 21, 2010 at 6:30pm University Schools Library (quorum needed)
- BOG Election ends April 20, 2010 at 4:00pm. Counting of ballots occurs immediately following deadline. Kristen and Tony have agreed to be present for the ballot counting.
- Graduation:
  - May 28 at 6:00pm
  - May 29 10:00am (Inclement Weather date)