

UNIVERSITY SCHOOLS BOARD OF GOVERNORS  
OCTOBER 14, 2009  
APPROVED MEETING MINUTES

Board Members Present      Kristen Anderson, Ron Eberhard, Julie Fraser, Ryan Mayeda, Charles Olmsted, Richard Wood, Eric Carlson, Ed Weichern, Sire Garcia

Staff Present                      Sherry Gerner, Ronni Barker, Holly Sample

Guest(s) Present                Jeanne Lipman

Ron called the meeting to order at 6:33pm. A quorum was present.

#### ADOPTION OF AGENDA

- A motion was made by Charles (Richard) to approve the agenda with the addition of 5.4 Executive Session and 7.5 990 Tax Form. Motion passed.

#### APPROVAL OF MINUTES

- A motion was made by Charles (Eric) to approve the September 9, 2009 minutes with the indicated change. Motion passed.
- A motion was made by Charles (Eric) to approve the October 3, 2009 retreat minutes. Motion passed.

#### COMMUNITY DIALOGUE

- None

#### STAFF REPORTS

Director's Update – Sherry reported:

- MGT of America (contracted through the CDE) will be on-site Thursday October 15, 2009 to evaluate educational adequacies as per HB 08-1335 that prioritizes the need for Capital Construction funds.
- There has been a hit and run incident to the south field fencing. Estimates have been obtained. The offender is known/reimbursement should occur.
- The light replacement in the parking lot is scheduled.
- There are no students on Friday, October 16, 2009, but staff will be present for an in-service with Jan Herrera of Learning Schools Alliance who will assist with vertical teams work. School is also closed Monday, October 19, 2009 as part of Fall Break.
- Northern Area Charter Schools luncheon was held September 29, 2009. The topic was new curriculum standards approved by the State Board.
- A Pueblo school has contacted Sherry in order to meet and discuss the steps in becoming a charter school upon the loss of their affiliation with CSU. Ron, Kristen, and Ed volunteered to take part in this meeting.
- Jim Griffin of the League of Charter Schools will attend and speak at our next scheduled board meeting.
- Many activities are going on. Ex: Dan Wagner's Smart Board lessons.

Principal's Update – (High School) Holly Sample reported:

- A handout was provided giving an overview of senior projects submitted by students.
- November 18, 2009 is the next Peace Circles event. Number of bullying incidents reported is down even with the increase in student population.
- The Child Study Program is being revised/updated/renamed within legal mandates, District 6 philosophy, and our philosophy.

#### Principal's Update – (Middle School)

- No report

#### Business Manager's – Ronni Barker Reports:

- The financial report dated through September 30, 2009 was distributed.
- The new postage machine arrives next week.
- The internet and phone change over occurs October 16 through 19 while the school is closed.
- The October 1<sup>st</sup> count was 1044.

#### EXECUTIVE SESSION

- A motion was made by Kristen (Julie) to move into Executive Session for the purpose of personnel matters. Motion passed. Executive Session began at 6:52 pm.
- A motion was made by Julie (Charles) to move out of Executive Session. Motion passed. Executive Session ended at 7:02pm.

#### ITEMS FOR ACTION

- A motion was made by Julie (Charles) to approve the personnel action recommended by Sherry. Motion passed.

#### Consent Agenda

- A list of proposed personnel changes was presented. They include
  - Kristi Rathbun – HS Assistant Girls Basketball Coach
  - Kari Smith – MS Assistant Basketball Coach
  - Lindsay Cooper – HS Cheer Coach
- A motion was made by Ryan (Charles) to approve the personnel changes. Motion passed.

#### ITEMS FOR DISCUSSION

##### Snow Removal Contract

- A proposal for snow removal was presented recommending remaining with Rain-Way Sprinkler & Landscaping. Proposal reviewed. A motion was made by Kristen (Charles) to approve the recommendation. Motion passed.

##### Planning

- A list of planning suggestions compiled at the Retreat was distributed. Board members were asked to prioritize the list separately and prepare to discuss at the next meeting.
- A related discussion on compiling a list of needs that any US family or community member could review and donate items toward and/or volunteer to assist with once approved was had.

##### Booster Club Report

- A financial report dated through September 30, 2009 was distributed and reviewed.

##### USPTO Report

- A financial report dated through August 31, 2009 was distributed and reviewed.
- The Fall Fundraiser selling cookie dough, brownies, and pretzels is underway and ends October 20<sup>th</sup>.
- Grant requests are due by October 30, 2009. Review and vote on the requests is scheduled for November 5, 2009.

##### 990 Tax Form

- As discussed at the BOG Retreat, having a copy of the 990 Tax Form from the USPTO and Booster club will essentially satisfy audit needs. A motion was made by Charles (Ryan) to require that a copy of the 990 Tax Form be provided to the Board from USPTO and Booster Club by July 31 annually. Motion passed.

## BOARD REPORTS

### Co Chair Report

- Kristen proposed that a liaison from USPTO and Booster Club present a report in person quarterly to the Board. Sherry will follow up.

### Communication from the Board

- Julie passed along a thank you card to the Board and information about a college donation opportunity towards the Vannoy sisters.

### ECU Report

- No report

### Foundation Report

- No report

### Joint Use Report – Ron reported:

- At the October 6, 2009 meeting Frontier Academy informed the JU Committee of its intention in and early research into becoming a 3A school for sports aiming for 2013. Considering that the on-going JU Contract Addendum discussions included the continuation of sports sharing, options are being considered by University Schools.
- Kristen reports that Frontier is not interested at this time in signing an interim addendum and of her interest in adding the use of the auditorium to the addendum when discussion resumes.
- A general discussion on the entire matter including options ensued.

## FUTURE BUSINESS

- No mentions

## NEXT MEETING

- November 11, 2009 University Schools Library

## ADJOURNMENT

- A motion was made by Julie (Ryan) to adjourn. Motion passed. Meeting adjourned at 8:21pm.