

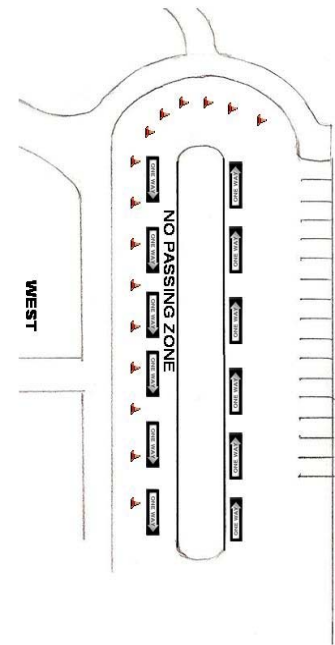
Morning Drop-off Procedure

All traffic flow in the circle drive is one-way. Traffic is single lane whenever cones are present and double when they are not. **No parking is allowed on the west side of the circle drive during drop off.** No parking is allowed in the fire lanes at any time. Visitor and handicap parking is available on the east side of the circle.

Parents will drop off their children as vehicles in front of them come to a stop. Children will be clear to exit from the **passenger side** of the vehicle and walk to the sidewalk. Parents with children requiring assistance should park in the parking lot and walk with their children to the sidewalk.

Drop off is **high traffic flow time**. Please be **patient** with each other and with school and security personnel. We all want this to run smoothly and for our children to be safe. **It is important that you follow all signs and directions as posted.**

Vehicles should never be left unattended in the drop off zones.

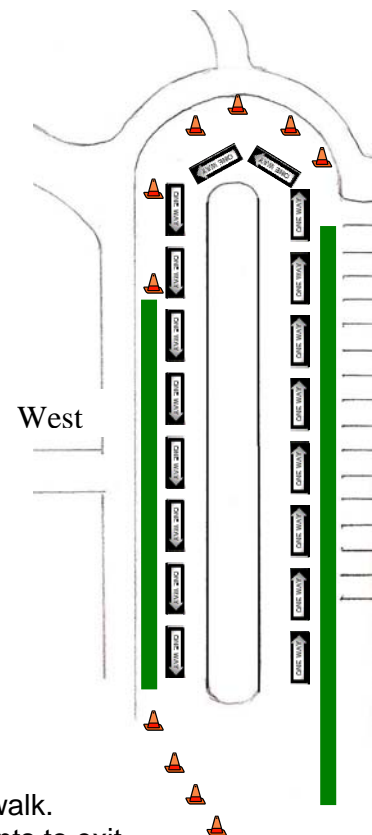


Afternoon Pick-up Procedure

The Staff at University Schools will utilize the diagram to the right to control traffic for the afternoon pick-up for traffic flow and safety. There will be one steady lane of traffic (indicated by the one way signs). The solid lines will designate places where parents can **wait in their cars** for children. Cars cannot be left unattended in any of the designated waiting areas.

Parents with children requiring extra assistance should park in the parking lot and walk to their children and escort them back to their vehicle.

Please be patient, this is an extremely busy time of the day. Please drive cautiously as children are present and may come out in the roadway to meet a vehicle.



An additional drop off and pick up area is by the south sidewalk. Please pull as far forward as possible before allowing students to exit from the passenger side of the vehicle only.

Thank you for your cooperation.