

University Schools
Deposit of Funds

Date _____ Person Making Deposit _____

Budget to Credited _____ Source of Funds _____
e.g. Pizza Pals, Zoo FT

Enter Total Amount for each Type:

Checks:	_____	<i>(Please Remove Staples)</i>			
Cash:	_____	Hundreds	\$ _____	Fifties	\$ _____
		Twenties	\$ _____	Tens	\$ _____
		Fives	\$ _____	Ones	\$ _____
TOTAL:	_____				
		Pennies	\$ _____		
		Nickels	\$ _____		
		Dimes	\$ _____		
		Quarters	\$ _____		
		Half Dollars	\$ _____		
		Dollar Coins	\$ _____		

It is helpful if bills are grouped and all facing one direction.

If there is a discrepancy, you will be contacted. You will receive a copy of this form as a receipt. Please retain the receipt for your records.



Office Use Only

Deposit Amount: \$ _____

Received From: _____

Budget Credited: _____

Date Deposited: _____

Signature: _____